



Create Web Pages

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Using Publisher XP

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You can use **Microsoft® Publisher** to create and edit web pages. By the time you complete this guide, you will create and format a publication, save it as a web page, and create links. You will also be able to view the page in your web browser.



Check It Out!

For more information on Publisher basics, refer to the *Create Publications* guide.



Reference!

A **Publication Design** is a set of colors, fonts, and styles applied to your publication.



Tip!

If you want to create your page from a preset web template, click **Web Sites** in the *Start from a design* section of the **New Publication** task pane.

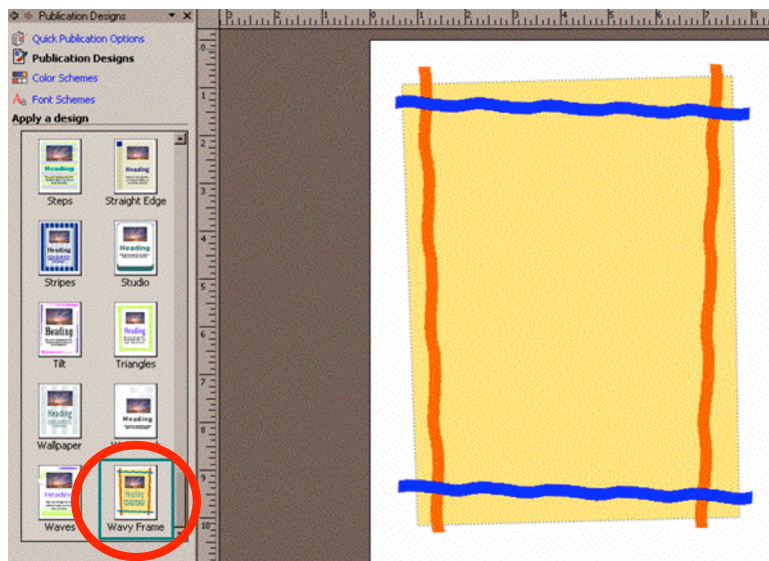


Tip!

Use the **Format** menu or the *Formatting* toolbar to format your text.

Weave Your Web

1. Open Microsoft® Publisher.
2. Click the **Blank Publication** link in the *New Publication* task pane.
3. Go to the **Format** menu to *Publication Designs*.
4. Click one of the designs displayed.



Add Text

1. Click the **Text Box** button on the *Objects* toolbar.
2. Click and drag across the top of the page to draw a text box.
3. Type "Park View School Home".
4. Click the **Center** button on the *Formatting* toolbar.

